



BEJOY NARAYAN MAHAVIDYALAYA

[GOVT. SPONSORED]

P.O.-ITACHUNA, DIST.-HOOGHLY, PIN-712147

email: bnmv2012@yahoo.in

ACADEMIC AUDIT REPORT (INTERNAL)

Year -...2020-21...

- Department: **BOTANY**
- No. of the Faculty Member: **5 + SACT-1 = 6**
- Class taken as per routine **✓** YES/NO
- Submission of records: Students Attendance register **✓** YES/NO
- Internal Marks with supportive documents **✓** YES/NO
- Whether all teachers of the department completed the teaching work assigned for this semester and completed the syllabus. **✓** YES/NO
- Whether all teachers of the department conducted the required evaluation components for all courses and the results have been handed over to the HOD. **✓** YES/NO
- Whether the lecture notes/ handouts / other records are maintained. **✓** YES/NO
- Missing classes, make up classes and Extra classes/ tutorials taken **Yes**
- Educational Tour / Excursions conducted with supportive documents: **✓** YES/NO
- Institutional governance / Participation in committees etc **✓** YES/NO
- Departmental seminars conducted **one (online mode)** **✓** YES/NO
- Seminars/workshops attended: **no** International/National/Regional/Local
- Publications: **3** International/National/Conference Proceedings/Any other
- Innovative practices adopted: **Collection of various specimens and their identification**
- Major Research Project - **1 (running)**

Debjani Bhattacharyya
Signature of convener of academic audit committee

Convener
Academic Audit Committee
Bejoy Narayan Mahavidyalaya
P.O.-Itachuna, Dist.-Hooghly



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ACADEMIC AUDIT REPORT (INTERNAL)

Year -...2020-21...

- Department: CHEMISTRY
- No. of the Faculty Member: 8
- Class taken as per routine ✓
YES/NO
- Submission of records: Students Attendance register ✓
YES/NO
- Internal Marks with supportive documents ✓
YES/NO
- Whether all teachers of the department completed the teaching work assigned for this semester and completed the syllabus. ✓
YES/NO
- Whether all teachers of the department conducted the required evaluation components for all courses and the results have been handed over to the HOD. ✓
YES/NO
- Whether the lecture notes/ handouts / other records are maintained. ✓
YES/NO
- Missing classes, make up classes and Extra classes/ tutorials ✓ taken
- Educational Tour / Excursions conducted with supportive documents: ✓
YES/NO
- Institutional governance / Participation in committees etc ✓
YES/NO
- Departmental seminars conducted 2 ✓
YES/NO
- Seminars/workshops attended: 2 no. 02 International/National/Regional/Local ✓
- Publications: 3 International/National/Conference ~~Proceedings~~/Any other ✓
- Innovative practices adopted:

Debjani Bhattacharyya
Signature of convener of academic audit committee

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ACADEMIC AUDIT REPORT (INTERNAL)

Year -.....2020-21.....

- Department: **ECONOMICS**
- No. of the Faculty Member: **2+1=3**
- Class taken as per routine **YES/NO**
- Submission of records: Students Attendance register **YES/NO**
- Internal Marks with supportive documents **YES/NO**
- Whether all teachers of the department completed the teaching work assigned for this semester and completed the syllabus. **YES/NO**
- Whether all teachers of the department conducted the required evaluation components for all courses and the results have been handed over to the HOD. **YES/NO**
- Whether the lecture notes/ handouts / other records are maintained. **YES/NO**
- Missing classes, make up classes and Extra classes/ tutorials taken **not submitted**
- Educational Tour / Excursions conducted with supportive documents: **YES/NO**
- Institutional governance / Participation in committees etc **YES/NO**
- Departmental seminars conducted **YES/NO**
- Seminars/workshops attended: no. **0** International/National/Regional/Local
- Publications: **0** International/National/Conference Proceedings/Any other
- Innovative practices adopted: **none**

Debjani Bhattacharya

Signature of convener of academic audit committee

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ACADEMIC AUDIT REPORT (INTERNAL)

Year -...2020-2021

- Department: MATHEMATICS
- No. of the Faculty Member: 5
- Class taken as per routine ☒ YES/NO
- Submission of records: Students Attendance register ☒ YES/NO
- Internal Marks with supportive documents ☒ YES/NO
- Whether all teachers of the department completed the teaching work assigned for this semester and completed the syllabus. ☒ YES/NO
- Whether all teachers of the department conducted the required evaluation components for all courses and the results have been handed over to the HOD. ☒ YES/NO
- Whether the lecture notes/ handouts / other records are maintained. ☒ YES/NO
- Missing classes, make up classes and Extra classes/ tutorials taken
- Educational Tour / Excursions conducted with supportive documents: ☒ YES/NO
- Institutional governance / Participation in committees etc ☒ YES/NO
- Departmental seminars conducted (one) ☒ YES/NO
- Seminars/workshops attended: no. International/National/Regional/Local
- Publications: 1 International/National/Conference Proceedings/Any other
- Innovative practices adopted:

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ACADEMIC AUDIT REPORT (INTERNAL)

Year -...2020-2021

- Department: NUTRITION
- No. of the Faculty Member: 2 (SACT)
- Class taken as per routine ☒ YES/NO
- Submission of records: Students Attendance register ☒ YES/NO
- Internal Marks with supportive documents ☒ YES/NO
- Whether all teachers of the department completed the teaching work assigned for this semester and completed the syllabus. ☒ YES/NO
- Whether all teachers of the department conducted the required evaluation components for all courses and the results have been handed over to the HOD. ☒ YES/NO
- Whether the lecture notes/ handouts / other records are maintained. ☒ YES/NO
- Missing classes, make up classes and Extra classes/ tutorials ☒ taken
- Educational Tour / Excursions conducted with supportive documents: ☒ YES/NO
- Institutional governance / Participation in committees etc ☒ YES/NO
- Departmental seminars conducted ☐ YES/NO
- Seminars/workshops attended: ☐ no. International/National/Regional/Local
- Publications: ☐ International/National/Conference Proceedings/Any other
- Innovative practices adopted:

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ACADEMIC AUDIT REPORT (INTERNAL)

Year -...2020-2021

- Department: PHYSICS
- No. of the Faculty Member: 6 + 2 (LI)
- Class taken as per routine YES/NO
- Submission of records: Students Attendance register YES/NO
- Internal Marks with supportive documents YES/NO
- Whether all teachers of the department completed the teaching work assigned for this semester and completed the syllabus. YES/NO
- Whether all teachers of the department conducted the required evaluation components for all courses and the results have been handed over to the HOD. YES/NO
- Whether the lecture notes/ handouts / other records are maintained. YES/NO
- Missing classes, make up classes and Extra classes/ tutorials taken
- Educational Tour / Excursions conducted with supportive documents: YES/NO
- Institutional governance / Participation in committees etc YES/NO
- Departmental seminars conducted 0 YES/NO
- Seminars/workshops attended: 0 no. International/National/Regional/Local
- Publications: 4 International/National/Conference Proceedings/Any other
- Innovative practices adopted:

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ACADEMIC AUDIT REPORT (INTERNAL)

Year - 2020 - 2021

- Department: ZOOLOGY
- No. of the Faculty Member: 5 + 2(SACT) + 1(LI)
- Class taken as per routine ✓ YES/NO
- Submission of records: Students Attendance register ✓ YES/NO
- Internal Marks with supportive documents ✓ YES/NO
- Whether all teachers of the department completed the teaching work assigned for this semester and completed the syllabus. ✓ YES/NO
- Whether all teachers of the department conducted the required evaluation components for all courses and the results have been handed over to the HOD. ✓ YES/NO
- Whether the lecture notes/ handouts / other records are maintained. ✓ YES/NO
- Missing classes, make up classes and Extra classes/ tutorials taken ✓ NO
- Educational Tour / Excursions conducted with supportive documents: ✓ YES/NO
- Institutional governance / Participation in committees etc ✓ YES/NO
- Departmental seminars conducted three ✓ YES/NO
- Seminars/workshops attended: 4 no. International/National/Regional/Local
- Publications: 8 International/National/Conference Proceedings/Any other
- Innovative practices adopted: 1. Introduction of microteaching in each semester
2. Visit to different advanced lab. to equip the students with modern tools and techniques for advance exposure of the each student in future.

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ACADEMIC AUDIT REPORT (INTERNAL)

Year -...2020-21

- Department: **BENGALI**
- No. of the Faculty Member: **4+3 = 7**
- Class taken as per routine **YES/NO**
- Submission of records: Students Attendance register **YES/NO**
- Internal Marks with supportive documents **YES/NO**
- Whether all teachers of the department completed the teaching work assigned for this semester and completed the syllabus. **YES/NO**
- Whether all teachers of the department conducted the required evaluation components for all courses and the results have been handed over to the HOD. **YES/NO**
- Whether the lecture notes/ handouts / other records are maintained. **YES/NO**
- Missing classes, make up classes and Extra classes/ tutorials taken **not reported**
- Educational Tour / Excursions conducted with supportive documents: **YES/NO**
- Institutional governance / Participation in committees etc **YES/NO**
- Departmental seminars conducted **YES/NO**
- Seminars/workshops attended: no. **0** International/National/Regional/Local
- Publications: **1** International/National/Conference Proceedings/Any other
- Innovative practices adopted: **Personal Counseling of students**

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ACADEMIC AUDIT REPORT (INTERNAL)

Year -.....2020-21.....

- Department: ENGLISH
- No. of the Faculty Member: $5+2=7$
- Class taken as per routine YES/NO
- Submission of records: Students Attendance register YES/NO
- Internal Marks with supportive documents YES/NO
- Whether all teachers of the department completed the teaching work assigned for this semester and completed the syllabus. YES/NO
- Whether all teachers of the department conducted the required evaluation components for all courses and the results have been handed over to the HOD. YES/NO
- Whether the lecture notes/ handouts / other records are maintained. YES/NO
- Missing classes, make up classes and Extra classes/ tutorials taken not reported
- Educational Tour / Excursions conducted with supportive documents: YES/NO
- Institutional governance / Participation in committees etc YES/NO
- Departmental seminars conducted three* YES/NO
- Seminars/workshops attended: no. 0 International/National/Regional/Local
- Publications: 6* International/National/Conference Proceedings/Any other
- Innovative practices adopted:

* no documents submitted

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ACADEMIC AUDIT REPORT (INTERNAL)

Year -.....2020-21

- Department: HISTORY
- No. of the Faculty Member: 4+6
- Class taken as per routine YES/NO
- Submission of records: Students Attendance register YES/NO
- Internal Marks with supportive documents YES/NO
- Whether all teachers of the department completed the teaching work assigned for this semester and completed the syllabus. YES/NO
- Whether all teachers of the department conducted the required evaluation components for all courses and the results have been handed over to the HOD. YES/NO
- Whether the lecture notes/ handouts / other records are maintained. YES/NO
- Missing classes, make up classes and Extra classes/ tutorials taken Yes
- Educational Tour / Excursions conducted with supportive documents: YES/NO
- Institutional governance / Participation in committees etc YES/NO
- Departmental seminars conducted One YES/NO
- Seminars/workshops attended: no. 1 International/National/Regional/Local
- Publications: 4 International/National/Conference Proceedings/Any other
- Innovative practices adopted: through various Project work on local history.

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ACADEMIC AUDIT REPORT (INTERNAL)

Year -.....2020 - 21.....

- Department: PHILOSOPHY
- No. of the Faculty Member: $4 + 4 = 8$
- Class taken as per routine YES/NO
- Submission of records: Students Attendance register YES/NO
- Internal Marks with supportive documents YES/NO
- Whether all teachers of the department completed the teaching work assigned for this semester and completed the syllabus. YES/NO
- Whether all teachers of the department conducted the required evaluation components for all courses and the results have been handed over to the HOD. YES/NO
- Whether the lecture notes/ handouts / other records are maintained. YES/NO
- Missing classes, make up classes and Extra classes/ tutorials taken Yes
- Educational Tour / Excursions conducted with supportive documents: YES/NO
- Institutional governance / Participation in committees etc YES/NO
- Departmental seminars conducted YES/NO
- Seminars/workshops attended: no. 0 International/National/Regional/Local
- Publications: 2 International/National/Conference Proceedings/Any other
- Innovative practices adopted:

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ACADEMIC AUDIT REPORT (INTERNAL)

Year -...2020-21...

- Department: **POLITICAL SCIENCE**
- No. of the Faculty Member: **4 + 1 = 5**
- Class taken as per routine **✓ YES/NO**
- Submission of records: Students Attendance register **✓ YES/NO**
- Internal Marks with supportive documents **✓ YES/NO**
- Whether all teachers of the department completed the teaching work assigned for this semester and completed the syllabus. **✓ YES/NO**
- Whether all teachers of the department conducted the required evaluation components for all courses and the results have been handed over to the HOD. **✓ YES/NO**
- Whether the lecture notes/ handouts / other records are maintained. **✓ YES/NO**
- Missing classes, make up classes and Extra classes/ tutorials taken **yes**
- Educational Tour / Excursions conducted with supportive documents: **✓ YES/NO**
- Institutional governance / Participation in committees etc **✓ YES/NO**
- Departmental seminars conducted **one** **✓ YES/NO**
- Seminars/workshops attended: no. **1** International/National/Regional/Local
- Publications: **0** International/National/Conference Proceedings/Any other
- Innovative practices adopted: **microteaching, Youth Parliament Programme, visit to administrative office etc.**

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ACADEMIC AUDIT REPORT (INTERNAL)

Year -..2020-2021

- Department: **SANSKRIT**
- No. of the Faculty Member: **4 + 6 = 10**
- Class taken as per routine **✓ YES/NO**
- Submission of records: Students Attendance register **✓ YES/NO**
- Internal Marks with supportive documents **✓ YES/NO**
- Whether all teachers of the department completed the teaching work assigned for this semester and completed the syllabus. **✓ YES/NO**
- Whether all teachers of the department conducted the required evaluation components for all courses and the results have been handed over to the HOD. **✓ YES/NO**
- Whether the lecture notes/ handouts / other records are maintained. **✓ YES/NO**
- Missing classes, make up classes and Extra classes/ tutorials taken **not reported**
- Educational Tour / Excursions conducted with supportive documents: **YES/NO**
- Institutional governance / Participation in committees etc **✓ YES/NO**
- Departmental seminars conducted **4** **✓ YES/NO**
- Seminars/workshops attended: no. **9** International/National/Regional/Local
- Publications: **4** International/National/Conference Proceedings/Any other
- Innovative practices adopted: **microteaching**

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ACADEMIC AUDIT REPORT (INTERNAL)

Year -..2020-21...

- Department: **SANTALI**
- No. of the Faculty Member: **1 (Guest)**
- Class taken as per routine **YES/NO**
- Submission of records: Students Attendance register **YES/NO**
- Internal Marks with supportive documents **YES/NO**
- Whether all teachers of the department completed the teaching work assigned for this semester and completed the syllabus. **YES/NO**
- Whether all teachers of the department conducted the required evaluation components for all courses and the results have been handed over to the HOD. **YES/NO**
- Whether the lecture notes/ handouts / other records are maintained. **YES/NO**
- Missing classes, make up classes and Extra classes/ tutorials taken **not submitted**
- Educational Tour / Excursions conducted with supportive documents: **YES/NO**
- Institutional governance / Participation in committees etc **YES/NO**
- Departmental seminars conducted **YES/NO**
- Seminars/workshops attended: **no. 0 International/National/Regional/Local**
- Publications: **0 International/National/Conference Proceedings/Any other**
- Innovative practices adopted: **NA**

Debjani Bhattacharya
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