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BEJOY NARAYAN MAHAVIDYALAYA

(GOVT. SPONSORED)
NAAC ACCREDITED (3rd CYCLE)
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Ref. No. BNM/Tender/213 (2025-26)   Date. 02.01.2026

Notice Inviting Quotation

Sealed quotations are invited from reputed Organizations with having valid trade License, GST, PAN for the **Internship Program for all the 5th Semester Students** of **Bejoy Narayan Mahavidyalay, Itachuna, Hooghly-712147** as per the guideline of the University of Burdwan under the Curriculum and **Credit Framework (CCFUP) of NEP 2020**. Quotation should be given for a single candidate (course fee rate per student) and the internship program must comply with the University's guidelines, ensuring that the organization meet the required standards and provide meaningful internships.

The last date of submission of the quotations is 08.01. 2026.

The internship details are as follows:

Course Duration: 4 weeks (60 Hours) [preferably between JANUARY to MARCH]
Credits: 2
Assessment: 50 Marks [Internship Field Diary/Report (30 Marks) + Viva-Voce (20 Marks)]
Certification: A valid certificate from the host organization, bearing the official seal and signature, will be required for each student.
For more details about the internship program please go through the University Guideline, attached with this notice.

Terms and conditions:
1. Only GST registered vendors/organizations/institutions will be considered.
2. Quotation must be submitted at college Admin. office within the deadline **(08.01.2026)** either by post or in person.
3. Quoted price should be inclusive of all taxes.
4. Quoted price should be inclusive of Delivery and Installation charges (if applicable) and should mentioned separately.
5. Warranty or Guarantee of the products (if applicable) should mentioned clearly.
6. Price of every items (main and additional or accessories) should be mentioned individually. A sum of prices of all items should also be mentioned in final price (if applicable).
7. Purchase Committee has every right to check the quality of the materials and work standard.
8. Incomplete quotations will be liable to cancellation.
9. In case of any course/internship/program only course fee per student/candidate should mentioned.

(Dr. Goutam Bit)
Principal,
Bejoy Narayan Mahavidyalaya,
Itachuna, Hooghly-712147
Principal
Bejoy Narayan Mahavidyalaya

The University of Burdwan

Approved Guidelines on Internship Implementation in Sem.- V under CCFUP of NEP 2020

Background

In pursuance of the mandate of the National Education Policy (NEP) 2020 and the Curriculum and Credit Framework for Undergraduate Programmes (CCFPP), The University of Burdwan has considered the modalities for introducing internship programmes for undergraduate students in the 5th semester.

The proposed framework is aimed at ensuring and promoting inclusivity, sustainability, and effective industry linkages, thereby aligning with the vision of NEP 2020.

1. **Course Structure**

   - **Credit**: 2

   - **Duration**: 4 Weeks (16 Hours total)

   - **Suggested Timeframe**: Preferably September to December

   - **Assessment**: Total 50 Marks

     o Internship Field Diary / Report: 30

     o Viva-Voce: 20

2. **Core Committee:**

   A Core Committee has been constituted, comprising select Principals of affiliated colleges on the basis of their domain knowledge/expertise and some faculty members of the University. The following Principals of affiliated colleges are the members of the Core Committee and will coordinate Internship programmes of the respective districts:

1. Dr. Sukanta Bhattacharya, Principal, Mankar College, Purba Bardhaman

2. Dr. Sudip Chatterjee, Principal, Guskara Mahavidyalaya, Purba Bardhaman

3. Dr. Prabal Kumar Sinha, Principal, Rampurhat College, Birbhum

4. Dr. Tapan Kumar Parichha, Principal, Suri Vidyasagar College, Birbhum

5. Dr. Goutam Sen, Principal, Sainthia College, Birbhum

6. Dr. Argha Bandyopadhyay, Principal, Khalisani Mahavidyalaya, Hooghly

7. Dr. Debasis Mukhopadhyay, Principal, Sree Gopal Banerjee College, Hooghly

8. Dr. Bhimchandra Mondal, Principal, Nikhil Banga Sikshan Mahavidyalaya, Bishnupur, Bankura

   3. **Nature and Scope of Internship**

Internships are integral to experiential learning and professional development. They are designed to ensure that students acquire hands-on exposure, workplace skills, and insights into real-world challenges. To maintain academic rigor and compliance with UGC guidelines, internships shall be undertaken only through **recognized, verified, and approved organizations or institutions**.

Permissible Domains (illustrative, not exhaustive):

- **Government and Public Sector:** Panchayats, Municipalities, District Administrations, Government Departments/Offices, flagship programmes (e.g., Utkarsh Bangla), and Development Authorities.

- **Industry and Corporate:** National and Local Industries, MSMEs, MNCs, Startups, Entrepreneurship/Innovation Hubs, Incubation Centres.

- **Educational Institutions (External):** Digitized Libraries, Research Labs, Academic Support Units, and Centres of Excellence located outside the student's *own parent department/college* to ensure neutrality and value addition.

- **Health and Allied Fields:** Hospitals, Primary Health Centres, Community Health Programmes, Public Health Campaigns.

- **Media, Communication, and Arts:** Media Houses, Publishing Units, Digital Content Platforms, Theatre/Art Groups.

- **Social and Community Services:** NGOs, SHGs, Skill Development Centres, Voluntary Organizations, Social Enterprises, and NSS Units, in alignment with the internship provisions prescribed by the UGC.

- **Scientific and Technological Labs:** DST/DBT/ICMR/ICSSR-funded Centres, Innovation Cells, Research and Development Units.

- **Agriculture, Environment, and Heritage:** Agricultural Extension Centres, Heritage Conservation Bodies, Tourism Boards, Environmental Action Groups, Legal Aid Clinics, and Community Outreach Projects.

- **Information Technology and Emerging Domains:** Artificial Intelligence, Machine Learning, Cyber security, Data Analytics, Cloud Computing, Digital Transformation Units.

- **Inter- and Intra-Institutional Opportunities:**

  Collaborative internships within the institute or among affiliated institutions shall be permitted only if:

  - They involve formal cross-departmental or inter-collegiate projects (e.g., joint research, curriculum digitization, community engagement drives, innovation cells).

  - The work performed is documented, supervised, and certified by the designated coordinator of the host unit, not by the student's own department/college where they are enrolled.

In this context, the certificates issued will be valid only if the internship is part of an approved inter-departmental or consortium project with proper external verification.

Certification Requirement: Each student must obtain a *Certificate of Participation/Completion* from the host organization, govt office etc. The certificate must:

- Bear the official seal and signature of the competent authority of the host organization.

- Clearly mention the internship period, domain, and nature of tasks performed.

Be accompanied, by a brief internship report/assessment endorsed by the host supervisor.

4. Role of Affiliated Colleges:

Colleges shall function as self-guided units within the framework.

Each college shall:

- Identify eligible internship providers and facilitate student placements.
- Appoint an Internship Coordinator for coordination and supervision.
- Conduct evaluation of internship reports and viva-voce, ensuring transparency in the light of UG examinations guidelines of The University of Burdwan.
- Submit marks and relevant documents to the University in the prescribed format.