



THE UNIVERSITY OF BURDWAN

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DEPARTMENT OF CONTROLLER OF EXAMINATIONS

No: CE-Sectt./UG-Conversion/CBCS/198

Dated 16.03.2026

Notice

It is hereby notified for information of all concerned that the candidate of B.A./B.Sc./B.Com. (Hons.) Examination under CBCS who failed to secure minimum Letter Grade 'B' (CGPA- 5 on the basis of CCs & DSEs) even after successful completion of all semesters may apply either

- i. For improvement of his/her result following the decision of the EC Vide item No 297 dated 29.01.2026

or

- ii. For conversion form Honours to General degree by filling up the form attached herewith.

All the Principals/ TICs/OICs are requested to circulate this notification amongst the intending candidates and ensure that the forms have duly been checked and verified before sending to the department of Controller of Examinations, BU.

The duly filled in forms must be sent to this department by the authorised person from the college concerned once only in each year after publication of Review Result of Semester-VI Examination under CBCS and before the commencement of filling up of UG Semester-VI Examination forms of subsequent year under CBCS along with a forwarding letter mentioning the number of forms enclosed.

Controller of Examinations



The University of Burdwan

Department of Controller of Examinations

(B.A./B.Sc./B.Com in Semester System under CBCS)

DECLARATION FORM

To
The Controller of Examinations
The University of Burdwan
Rajbati, Burdwan-713104

(THROUGH: THE PRINCIPAL/TEACHER-IN-CHARGE/OFFICER-IN-CHARGE OF THE COLLEGE Concerned)

Sir,

With reference to your Notification No. CE-Sectt./UG-Conversion/CBCS/198 dated 16.03.2026, I do hereby declare that I have qualified all the semesters (I to VI) but have not secured a minimum Letter Grade B (Grade 5) in Cumulative Grade Point Average (CGPA) on the basis of CCs & DSEs to obtain Honours degree but

(i) I have availed of all the consecutive three chances in Semester-VI Examination but failed to secure the minimum Letter Grade 'B' (CGPA-5 on the basis of CCs & DSEs),

or

(ii) I will not appear further at the B.A/B.Sc./B.Com. Honours in Semester – VI Examination _____ under CBCS for improvement of results to obtain Honours Degree in the same though the chance remain for appearing at the aforesaid examination in _____ .

and request you to kindly declare me a Graduate of General Course (following the relevant Examination Regulations) on the basis of the CGPA in All Courses as obtained at the end of the Programme in _____

1) Name of the Candidate (in block letter) : _____

2) Roll & Number : _____ 3) Regn. No: _____

4) Details of Examinations Qualified :

Semester	SGPA	Qualifying Year
I		
II		
III		
IV		
V		
VI		

5) CGPA obtained on the basis of:

CCs & DSEs	All Courses

(Attested photocopies of Grade Cards of Semester-I to V Examinations & the Original Grade Card of Semester VI Examination are to be attached)

6) Year of appearance at Semester – VI Examination : 1st Appearance 2nd Appearance 3rd Appearance

If any of the statements made in the application be found to be not true, or if it appears in the opinion of the University, that I have in any way contravened the provisions of the Rules & Regulations relating to three year B.A/B.Sc./B.Com. (Honours & General) Examinations under CBCS my prayer in question will be cancelled by the University.

N.B. Chance to appear at any Semester will be governed by the existing UG Exam regulation (under CBCS)

(Please tick the appropriate option mention above)

Yours faithfully

Full Signature of the Candidate with Date

CERTIFICATE FROM THE COLLEGE

The above statements made by the candidate have been verified from our college record and found correct.

Date :

Place:

Principal of the College
(With Seal)